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Bucks County Community College

**Department of Public Safety Training &
Certification**

Training Membership Program for CY 2024

**Bucks County Community College
Bucks County Public Safety Training Center
1760 S. Easton Road
Doylestown, PA 18901**



Bucks County Community College
Department of Public Safety Training and Certification

1760 South Easton Road
Doylestown, PA 18901
Ph: 267.685.4888
Fax: 215-497-8721
www.bucks.edu/publicsafety

October 1, 2023

Dear Chief:

Bucks County Community College (Bucks) offers the following training membership programs to the municipal first responders of the Commonwealth of Pennsylvania. These programs are designed to address the various training needs, as well as, the volume of our customer base. We believe that the concept of offering training program memberships is the most acceptable format to our current business model. Our options address the training needs of the smaller organizations, as well as, the larger grant and specialized mission focused organizations.

To continue to take advantage of our training courses and the services we provide to our customers, please review the following training membership program options listed in this document (Pay by the Program, Bronze, Silver, Gold and Platinum). We are also now offering training options for our virtual / online delivery programs. ***All organizations must select one of the training membership program options listed in this document to continue to receive training through our College.*** Organizations may change their option selection year to year to meet specific training needs.

Please review the information and select the option that best meets your organization's educational and fiscal needs. If you would like assistance in selecting a training option, feel free to contact any of our Field Directors. We hope to continue to serve your organization and the thousands of other organizations within the Commonwealth. We will continue to support our growth of services throughout the public safety community.

When you have selected the training option that best serves your organization, please complete the enclosed contract and return it to our Department of Public Safety Training and Certification. The training option will be applied to training and testing that was performed during the current calendar year, 2024. Your subscription will start on January 1 if purchased in 2023 or on the date of purchase if after Jan 1, 2024.

If you have any questions, or need additional information, please contact your Regional Field Director. Their contact information and service areas are listed in the back of this document. Thank you for your support and understanding.

Sincerely,

Department of Public Safety Training and Certification



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Training Membership Program Breakdown
Training Membership Programs do not cover any credit classes at Bucks County Community College.

Option 1: “Pay by the Program”

1. Per Program Fee Required: Payment must be received or committed ten (10) business days prior to the first day of class.
 - a. \$50.00 per course for courses three hours or less
 - b. \$30.00 per instructional hour per course for courses 4 hours and longer
2. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
3. This program does not include any free onsite certification testing.
4. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/manual list on our website www.bucks.edu/publicsafety
5. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training sessions.

Option 2: “Bronze Membership”

1. Organization ***Annual Membership Fee required*** (\$1,300.00 per calendar year, per organization)
2. No additional registration fee for Bucks courses (this **does not** include Resident Catalog Classes).
3. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria to support learning objectives and safety.
4. Program includes:
 - a. One (1) Hazmat Awareness National Certification Test (minimum of 10 candidates; maximum 24 candidates) per program
 - b. All other certification testing will have an additional fee assessed.
5. Maximum of two-hundred (200) hours of onsite or online non-certification training courses held at the hosting organization’s facility, per calendar year. Minimum and maximum enrollment parameters apply (see option 2, item 3).
6. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/manual list on our website www.bucks.edu/publicsafety
7. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site to support both classroom and hands-on sessions for all training programs. (***Note: All associated rental/use fees for off-site locations are the responsibility of the hosting agency.***)

Option 3: “Silver Membership”

1. Organization **Annual Membership Fee** Required (\$3,000.00 per calendar year, per organization)
2. No additional registration fee for Bucks Resident Courses, at the training facilities (**IN PERSON TRAINING**)
3. No additional registration fee for Online (Non National Certification) Training Programs
4. Total of ten (10) individual registrations for Virtual / Online National Certification Programs
5. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.



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6. This Program Option includes:
 - a. One (1) onsite certification tests per year (does include Firefighter I, Firefighter II. Doesn't include Hazardous Materials Technician certification tests)
 - b. One (1) onsite Hazmat Awareness certification test per year (minimum of 15 candidates required) per program
 - c. NOTE: Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks. Hazardous Materials Technician and Fire Investigator is not included in this package, if you wish to run this class and the testing please contact your field director.
7. Tuition free access to Bucks Regionally Sponsored (Resident Course) National Certification Programs and Challenge Exams. Correspondence challenges are not included in this package
8. Maximum of two-hundred (200) hours of onsite or online *non-certification training courses* held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
9. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/manual list on our website www.bucks.edu/publicsafety
10. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site to support both classroom and hands-on sessions for all training programs. (*Note: All associated rental/use fees for off-site locations are the responsibility of the hosting agency.*)
11. **THE HOSTING ORGANIZATION MUST PROVIDE A CURRENT MEMBERSHIP ROSTER TO BUCKS.**

Option 4: "Gold Membership"

1. Organization **Annual Membership Fee** Required (\$4,000.00 per calendar year, per organization)
2. No additional registration fee for Bucks Resident Courses, at the training facilities (**IN PERSON TRAINING**)
3. No additional registration fee for Online (Non National Certification) Training Programs
4. Total of ten (10) individual registrations for Virtual / Online National Certification Programs
5. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
6. This Program Option includes:
 - a. Two (2) onsite certification tests per year (does include Firefighter I, Firefighter II. Doesn't include Hazardous Materials Technician certification tests)
 - b. One (1) onsite Hazmat Awareness certification test per year (minimum of 15 candidates required) per program
 - c. NOTE: Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks. Hazardous Materials Technician and Fire Investigator is not included in this package, if you wish to run this class and the testing please contact your field director.
7. Tuition free access to Bucks Regionally Sponsored (Resident Course) National Certification Programs and Challenge Exams. Correspondence challenges are not included in this package
 - a. **NOTE:** One of the two (2) certification tests may be a Firefighter I or Firefighter II certification test at a testing site approved through Bucks
8. Maximum of two-hundred (200) hours of onsite or online *non-certification training courses* held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
9. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/manual list on our website www.bucks.edu/publicsafety
10. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training courses.
11. **THE HOSTING ORGANIZATION MUST PROVIDE A CURRENT MEMBERSHIP ROSTER TO BUCKS.**



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Option 5: Platinum Membership

1. Organization Annual Membership Fee Required (\$5,500.00 per calendar, per organization)
2. No additional registration fee for Bucks Resident Courses, at the training facilities **(IN PERSON TRAINING)**
3. No additional registration fee for Virtual / Online Training Programs and National Certification Programs
4. Ten (10) student minimum is required for all training classes; certain training courses have a maximum/minimum student criteria.
5. This Program Option includes:
 - a. Two (2) onsite certification tests per year (does include Firefighter I, Firefighter II. Doesn't include Hazardous Materials Technician certification tests)
 - b. One (1) onsite Hazmat Awareness certification test per year (minimum of 15 candidates required) per program
 - c. NOTE: Structural Collapse cannot be delivered in the field, unless a suitable site is available and approved through Bucks. Hazardous Materials Technician and Fire Investigator is not included in this package, if you wish to run this class and the testing please contact your field director.
6. Tuition free access to Bucks Regionally Sponsored (Resident Course) National Certification Programs and Challenge Exams. Correspondence challenges are not included in this package
7. Maximum of two-hundred (200) hours of onsite or online ***non-certification training courses*** held at the hosting organization's facility, per calendar year. Minimum and maximum enrollment parameters apply.
8. Obtaining published manuals that are required or recommended for the program will be the responsibility of the student or their sponsoring emergency services organization.
 - a. See the textbook/manual list on our website www.bucks.edu/publicsafety
9. The hosting organization is responsible for providing the required equipment, supplying all expendable items, and providing an acceptable site (both classroom and hands-on sessions) for all training courses.
10. **THE HOSTING ORGANIZATION MUST PROVIDE A CURRENT MEMBERSHIP ROSTER TO BUCKS.**

Option 6: Virtual Training Membership

1. Organizational Annual Membership Fee Required (\$1,000.00 per calendar year, per organization)
2. No additional registration fee for Bucks County Resident Virtual Training Courses
 - a. This package does not include National Certification online programs.

Option 7: Online National Certification Programs

1. Organizational Annual Membership Fee Required (2,000.00 per calendar year, per organization)
2. Total of fifteen (15) individual registrations for virtual / online National Certification Programs



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Directions for Submitting your Membership Contract

Once you have determined the appropriate option for your organization, you will need to fill out the “Training Membership Program Contract” located on the following page **Please ensure that you have a primary and secondary contact from your organization.** Both contacts must have the authority to sign and execute this contract. Both contacts must also have the ability to represent your organization, including but not limited to scheduling, membership/eligibility verification, and prerequisite training/certification records. Every attempt will be made to contact the primary contact first in all matters.

A current roster of your membership must be submitted with your contract for the Silver and Gold levels. Contracts submitted without rosters will be returned. If necessary, Bucks will contact your representative(s) to verify a member’s status. Multiple programs of the same or different levels may be purchased; however, **all programs expire on December 31 of the current calendar year.**

Should you have any questions or need any assistance with the Training Membership Program, please contact your Regional Field Director.

RANDY SANTONE, ASSISTANT DIRECTOR, FIELD OPERATIONS WESTERN REGION
CELL: 814 935 3686 EMAIL: RANDY.SANTONE@BUCKS.EDU

(ALLEGHENY, ARMSTRONG, BEAVER, BEDFORD, BLAIR, BUTLER, CAMBRIA, CAMERON, CENTRE, CLARION, CLEARFIELD, CRAWFORD, ELK, ERIE, FAYETTE, FOREST, FRANKLIN, FULTON, GREENE, HUNTINGDON, INDIANA, JEFFERSON, JUNIATA, LAWRENCE, MCKEAN, MERCER, MIFFLIN, SOMERSET, VENANGO, WARREN, WASHINGTON, AND WESTMORELAND COUNTIES)

MATTHEW HATRAK, EXECUTIVE DIRECTOR, STATE FIELD OPERATIONS
CELL: (610) 227 – 5467 EMAIL: MATTHEW.HATRAK@BUCKS.EDU

(BRADFORD, CLINTON, COLUMBIA, LACKAWANNA, LUZERNE, LYCOMING, MIFFLIN, MONTGOMERY, NORTHUMBERLAND, POTTER, SCHUYLKILL, SNYDER, SULLIVAN, SUSQUEHANNA, TIOGA, UNION, WAYNE, AND WYOMING COUNTIES)

JEREMY GLASS, ASSISTANT DIRECTOR, FIELD OPERATIONS SOUTHEAST REGION
CELL: (814) 931-0645 EMAIL: JEREMY.GLASS@BUCKS.EDU

(ADAMS, BUCKS, BERKS, CARBON, CHESTER, CUMBERLAND, DAUPHIN, DELAWARE, LANCASTER, LEBANON, LEHIGH, MONROE, MONTGOMERY, NORTHAMPTON, PERRY, PHILADELPHIA, PIKE AND YORK COUNTIES)



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Training Membership Program Contract 2024

Training Membership Program contracts are valid from January 1 through December 31, 2024.

Organization Information

Name of Organization: _____

Organization Address: _____

Organization County: _____

Telephone: (_____) _____ Fax: (_____) _____

Primary Representative Contact Information

Name: _____ Title: _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

Email Address: _____

Secondary Representative Contact Information

Name: _____ Title: _____

Day Phone: (_____) _____ Evening Phone: (_____) _____

Email Address: _____

Program Selection

The above-indicated Public Safety Organization authorizes this contract with Bucks County Community College to enroll in the Training Membership Program option as indicated below:

_____ Pay By The Program	Payment must be received 10 business days prior to the first day of class
_____ Bronze Membership	\$1,300.00 per calendar year, per organization
_____ Silver Membership	\$3,000.00 per calendar year, per organization
_____ Gold Membership	\$4,000.00 per calendar year, per organization
_____ Platinum Membership	\$5,500.00 per calendar year, per organization
_____ Online Training	\$1,000.00 per calendar year, per organization
_____ Online National Cert	\$2,000.00 per calendar year, per organization

By signing below you agree to the terms and conditions set forth in the Training Membership Program for the option you selected.

Authorized Officer's Name: _____ Title: _____

Authorized Officer's Signature: _____ Date: _____

Payment should be made to Bucks County Community College