



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING – DRAFT MINUTES

Virtual Meeting at <https://www.youtube.com/watch?v=Vy0IripYuel&feature=youtu.be>

Date: September 10, 2020

Time: 11:30 AM

PRESENT:

David R. Breidinger, Presiding
Richard Balukas, Ed.D.
James Dancy
Broadus Davis, Ed.D.
Blake Eisenhart
Frank Farry
Elizabeth Fineburg
Otto Grupp III

Shams Huda
Thomas Jennings
William Maeglin
Carol Mignoni-Ferguson
Linda Mannherz
Philip Wursta
Jeffrey Garton, Esq
Stephanie Shanblatt

ABSENT: Carol Shelly

Trustee virtual attendance was confirmed by roll call.

Mr. Breidinger called the meeting to order at 11:38 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Davis, the board approved the minutes of the June meeting by roll call vote.

Mr. Breidinger announced that the opportunity for public comment was available through email at PublicComment@bucks.edu Comments will be shared at the end of the meeting.

CHAIR'S REPORT

Mr. Breidinger congratulated two trustees, Broadus Davis and William Maeglin, on their reappointment to the Board for a six year term. Next Mr. Breidinger welcomed three new trustees. The new additions to the board, each of whom introduced themselves, are: Dr. Richard Balukas, Shams Huda and Tom Jennings. Mr. Breidinger also thanked three departing trustees for whom their combined service totals sixty years: Betty Graver, Garney Morris and Tom Skiffington.

On behalf of the entire Board, Mr. Breidinger thanked the members of the campus community for all of their efforts to assist our students and provide a safe learning environment during the pandemic.

PRESIDENT'S REPORT

Dr. Shanblatt reported that the college is now two weeks into what may be the most unusual semester in college history. Getting to the point where we felt it safe to allow a return to campus in limited numbers took a long time and a lot of effort. Early on we formed a Green Team and charged them with navigating the way to a safe return and a green light. With representatives from all areas of the college and with strong support from faculty, this group successfully got us to the goal. The campus community owes them a debt of gratitude and in particular Lisa Angelo, Dennis McCauley and Martin Snyder who led the effort. Now that the plan is operational we rely on our security and custodial staff to control access and keep spaces safe. Our faculty and classroom support staff are also essential to enforcing the guidelines established to keep everyone safe. It truly takes a team and we have a great one. The Green Team will reconvene as needed and is ready to pivot and deal with any circumstances that may arise on campus.

The President extended congratulations to the Online Learning department for leading the college to earning the #1 Online Community College in PA designation. The college ranked number in the state when the Guide to Online Schools did its research on PA community colleges. This honor is well deserved and also acknowledges the work done by our faculty to ensure that online courses have rigor and equivalent learning experiences to F2F. Congratulations to all who worked so hard to earn this distinction.

President Shanblatt shared news of a campus initiative led by Chris Ebinger, Senior Network Technician. Chris saw an opportunity to utilize unused college computers to research a cure for the virus that shut down the nation. With the backing of computer science faculty and IT staff, Ebinger connected several dozen computers on the Newtown campus to IBM's grid in mid-July. Ebinger says the Bucks computers are processing 30 days of research every 24 hours. That means in just seven weeks, the college has sent more than three years' worth of research to IBM. Thanks to Chris our many classroom computers are being put to good use while our students are learning remotely.

Dr. Shanblatt congratulated the first students to graduate from its Medical Laboratory Technician associate degree program. The graduates are poised for career success as there is increasing demand for med-lab technicians across the region over the next five years. Program administrators are especially thankful for the assistance provided by Lower Bucks Hospital. When coronavirus restrictions prevented one of the college's clinical partners from accepting students, Lower Bucks Hospital stepped in to help, taking on an additional student when clinical training resumed in June. Thanks to Michael Motte, CEO at Lower Bucks Hospital for stepping up to assist our students and allow them to complete their program.

The President recognized Marlene Barlow, Director of Admissions, who was interviewed for an article which appeared in *Diverse Issues in Higher Education*. Marlene shared her perspective on the enrollment outlook for fall and highlighted some of the steps Bucks is taking to encourage students to continue their education despite the pandemic.

Dr. Shanblatt acknowledged Penn Community Bank for instituting a \$10,000 challenge grant for our “Means to Succeed” campaign which is in an effort to help students overcome barriers to education. The campaign raises funds for the newly established Bucks Student Emergency Fund, launched in response to economic uncertainty amid the Coronavirus pandemic. The fund provides micro-grants to Bucks students for emergency expenses like laptop computers, food, transportation, or childcare in an effort to keep students enrolled and pursuing their educational goals. Thanks to our partner Penn Community Bank for providing this assistance to our students when so many are in need.

In concluding the President thanked all faculty and staff who rose to the challenge of working through the pandemic and providing the best environment possible for our students.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Carol Shelly, Chair

In Ms. Shelly’s absence Mr. Maeglin chaired the meeting and introduced Ms. Angelo. Provost Lisa Angelo presented the following new full-time faculty members:

- Michael Campagna, Business & Innovation
- Diane Darling, Learning Resources
- Heather Polidori, Health Science
- Felicia Porrazza, Kinesiology & Sport Studies
- Lauren Rumberger, STEM
- Kelsey Wiley, STEM

CONSENT AGENDA – Linda Mannherz, Finance Committee Chair

Mr. Breidinger announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion were requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove any items.

Mr. Maeglin requested that the YMCA agreement be removed from the Consent Agenda and that it be voted upon separately.

Upon motion by Ms. Mannherz and second by Mr. Dancy, the Board of Trustees approved the following contracts and other items on the Consent Agenda:

Ratification of Summer Executive Committee Actions

Other Contracts:

- **Nursing Testing Platform to Assessment Technologies Institute LLC for \$28,050.**

- **Duplicating Equipment Lease to Canon Financial Services for \$1281/month for 60 months and a total of \$76,860.**
- **Copier Lease Replacement to DeLange Landon Leasing for \$3551/month for 60 month term and a total of \$213,055.**
- **Radiography Manikin, sole source from Supertech, Inc. for \$40,533.**
- **Suitable Co-Curricular Learning App, sole source, from Suitable, Inc. for \$35,000.**

Other Actions

- **New Policy 1.38 Campus Safety Requirement for COVID-19 Mitigation.**
- **Audit Acceptance for Fiscal Year 2018-2019.**

Finance Committee

- **Zlock Auditorium Lighting to Pinnacle Electric, Inc. for \$112,800.**
- **Hicks Arts Center Ceramics Lab HVAC to Fluidics for \$69,950.**

Executive Committee

- **Appointment of Greenwood Asher and Associates to provide professional search and recruitment services in support of the upcoming presidential search and further authorize the Board Chair to execute the contract pending finalization of the contract language.**
- **Contract in the amount of \$10,000 to secure the services of James Links, Ed.D., as Advisor, to the Board of Trustees, for the Presidential Search.**
- **Appoint the nominations to the College Search Committee as recommended by the Trustee Search Committee with the addition of a public school administrator representative.**
- **Approve salary increase for administrative staff retroactive to July 1, 2020 as follows: 2% cost of living increase and 1% merit increase.**

Upon motion by Ms. Mannherz and second by Mr. Dancy the Board of Trustees approved a contract with the YWCA of Bucks County to provide membership for staff and students for \$7,500/month for 3 months from 9/15/2020 through 12/15/2020 for a total of \$22,500. Mr. Maeglin abstained from voting.

PUBLIC COMMENT

No public comments were received during the meeting.

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion to adjourn being duly made and seconded, the meeting was adjourned at 12:15 P.M. The next regularly scheduled meeting of the Board of Trustees will be held virtually on October 8 at 11:30 AM.

Carol Mignoni Ferguson, Secretary