



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Newtown Campus

Date: October 11, 2018

Time: 11 A.M.

PRESENT:

Elizabeth Fineburg, Presiding
David Breidinger
Frank Fazzalore
Elizabeth Graver
William Maeglin
Linda Mannherz

Garney Morris
Carol Shelly
Thomas Skiffington
Philip Wursta
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: James Dancy, Blake Eisenhart, Frank Farry, Otto Grupp III and Carol Mignoni-Ferguson.

Ms. Fineburg called the meeting to order at 11:05 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

The audience observed a moment of silence in memory of Trustee Emeritus Dr. Frederick Breitenfeld who recently passed away. Ms. Fineburg added that for many years Dr. Breitenfeld was a valued trustee who was well informed, broadly experienced and an excellent speaker.

Upon motion by Ms. Shelly, seconded by Mr. Breidinger, the board approved the minutes of the September meeting.

CHAIR'S REPORT

There was no report from the Chair.

PRESIDENT'S REPORT

President Shanblatt reported that faculty members Stacey Bennett (Arts) and Regina Hierholzer (Learning Resources) and Bill Hemmig, Dean of Learning Resources, would be presenting tomorrow on the college's Open Educational Resources Faculty Institute at the 15th Annual Open

Education Conference in Niagara Falls. Bill will also be co-leading a roundtable on strategies for sustaining OER initiatives. Kudos to our faculty as they embrace the use of OERs to reduce student textbook cost.

The President encouraged attendees to experience our growing sculpture walk on the Newtown Campus. Four new sculptures were added to the sculpture walk. To date, we have 31 sculptures as part of this free exhibit.

Dr. Shanblatt highlighted the participation of our chef apprenticeship students, faculty, and alumni when they served as part of the event team recently at Pennsbury Manor. The Bucks team delighted guests with their culinary skills at the luncheon that brought together Pennsylvania's political leaders, including past and present governors. Thanks to Chef Arrowood and his team for representing the college so well.

President Shanblatt announced that the college is hosting the annual fall Open House for prospective students and their parents Saturday, October 13, from 11 a.m. to 1 p.m. on the Newtown Campus. This event offers a great opportunity to learn what Bucks has to offer students and includes campus tours along with the opportunity to speak with faculty representatives from all academic departments.

The President shared information on upcoming cultural and community events. These include:

- Bucks County Book Festival this weekend in Doylestown, co-chaired by Business faculty member Colleen Dunn. The event is a first in Bucks County and offers writing workshops, author sessions and other attractions over the two-day span.
- The *Bucks Live! Series* presents a children's concert featuring Lolly & YoYo! The musical duo Lolly & YoYo! inspire children to play and exercise with their high-energy show. The show is at 3:30 p.m. Sat. Oct. 20 in the Zlock Performing Arts Center
- The college invites the public to meet its newest published author when Sarahlyn Bruck debuts her novel *Designer You* on Wednesday, October 24. Professor Bruck, who teaches literature and composition, will read excerpts from the novel from 11 a.m. to noon in the Orangery. Our students benefit when faculty actively practice the craft that they teach.
- On October 25, Lisa Scottoline, a New York Times bestselling author of 31 novels, will be campus. She also writes a Philadelphia Inquirer column, which is a witty take on life from a woman's perspective. The event will feature a lecture and book signing.
- Today at 1 PM in the event tent, the Foundation welcomes all to the annual Women's Scholarship Tea. The tea is a fundraiser for students attending Bucks who are raising children. Last year the proceeds funded the award of sixteen \$1000 scholarships to our students.

PUBLIC COMMENT

There was no public comment.

COMMITTEE REPORTS

ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Carol Shelly, Chair

Dr. Jenell Bramlage, Executive Director, Research & Assessment, presented a report on the access mission that incorporates factors such as responsiveness, college readiness, convenience and affordability. Dr. Bramlage highlighted the most important factors in a student's decision to enroll and the ways in which the college responds with programming appropriate to its many diverse population segments.

The most recent mission review revealed that not all adults are aware of the breadth of college program offerings. To address this, the college reinforced activities for this age group and examined the ease of navigating the non-credit to credit pathway. Another outcome of the review was the commitment to make our services and programs more accessible. As a result, the college implemented facility and technology improvements and added new programs and services, such as the Achieve program and the hiring of an alternative text specialist.

The college also focused on efforts to improve readiness for students who need developmental coursework. Steps taken in this area were introduction of holistic placement in the admissions process, acceleration and early test options in developmental courses, personalized ESL advising and automated writing test placement scoring.

Affordability remains a strong point for the college with favorable placement compared to both Pennsylvania community colleges and area baccalaureate institutions. Good financial management has limited tuition increases to modest amounts annually and scholarship opportunities have increased for students. Other proactive initiatives undertaken include the OER initiative to reduce textbook cost and expansion of rental and digital textbook options.

The college offers convenient campus locations in all areas of the county and hosts a robust online program. Efforts to improve convenience include shared campus courses, more seven-week course offerings and exploring potential for additional programs at Upper and Lower Bucks campuses.

CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Maeglin announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion were requested on any item, that item would be removed from the Consent Agenda. There were no requests to remove items from the agenda.

Upon motion by Mr. Maeglin and second by Mr. Morris, the Board of Trustees approved the following consent agenda items as presented:

- **Bid Awards**
 - **Portable classroom renovation to Premier Builders, Inc. for \$299,000.**
 - **Workforce Development forklift to Octane Forklifts, Inc. for \$29,751.**
- **Other Contract Award**
 - **Doylestown fire simulator maintenance contract to Kidde Fire Trainers, Inc. for \$15,553 per year for 3 years for a total of \$46,599.**
- **Change Order**
 - **Founders Hall renovation kitchen systems controls and integration to Pinnacle Construction for \$22,653.**

BOARD COMMENTS

There were no board comments.

ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:35 AM. The next regularly scheduled meeting of the Board of Trustees will be on November 8, 2018 at 11 AM on the Upper Bucks Campus.

Philip Wursta, Secretary