



## BUCKS COUNTY COMMUNITY COLLEGE

### BOARD OF TRUSTEES MEETING

Newtown Campus

Date: February 8, 2018

Time: 11 A.M.

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#### PRESENT:

Thomas Skiffington, Presiding  
David Breidinger  
James Dancy  
Frank Fazzalore  
Elizabeth W. Fineburg  
Elizabeth Graver  
Otto Grupp III

Linda Mannherz  
Carol Mignoni-Ferguson  
Garney Morris  
Carol Shelly  
Philip Wursta  
Jeffrey Garton, Esq.  
Dr. Stephanie Shanblatt

ABSENT: Blake Eisenhart, Frank Farry and William Maeglin.

Mr. Skiffington called the meeting to order at 11:10 AM and announced that earlier in the day the Board of Trustees met in executive session to discuss real estate, labor relations and personnel matters.

Upon motion by Ms. Fineburg, seconded by Mr. Fazzalore, the minutes of the January 2018 meeting were approved.

#### CHAIR'S REPORT

There was no report from the chair.

#### PRESIDENT'S REPORT

The President reported that the college hosted a Financial Aid Information Night for residents of the county. The forum offered parents and students the opportunity to learn how to complete the FAFSA forms necessary to determine eligibility for federal financial aid. The department will also host hands-on FAFSA completion computer workshops during March and April on all 3 campuses for those needing additional assistance. Thanks to Financial Aid Director Donna Wilkoski and her staff for their efforts to assist students and their families in what can be a daunting task.

Dr. Shanblatt encouraged everyone to consider attending a program offered by the Health Sciences Department, the Wellness Center and Student Life who are co-sponsoring a Heart Saving event on Valentine's Day. From 11 AM-1 PM students, faculty and staff can sign up to attend a short session which will demonstrate how to respond quickly if you see someone collapse. Thanks to Dr. Connie Corrigan, Matt Cipriano and Tina Permar for collaborating to offer this lifesaving opportunity.

President Shanblatt advised attendees to be on the lookout for the new college athletics brand. Kudos to the Athletics and Marketing staff members who collaborated to create the exciting, contemporary brand.

Dr. Shanblatt announced two musical entertainment events that are upcoming at the Zlock PAC this month. Kicking off the season this evening 7:30 is the Melissa Aldana Quartet, led by its namesake, the acclaimed female saxophonist and winner of the 2013 Thelonius Monk International Jazz Saxophone Competition. On Friday, February 23, acclaimed baritone Keith Spencer returns to the Zlock at 7:30 p.m. with "The Paul Robeson Songbook: A Negro Spiritual and Gospel Celebration" in honor of Black History Month.

The President noted that art exhibits abound during February and March on our campuses. The *River Town Portraits* exhibit is ongoing in the Hicks Gallery through March 9. The exhibit captures photographic moments as Bruce Katsiff got to know his neighbors in Lumberville and Point Pleasant. Bruce is faculty emeritus at Bucks where he served as chair of the art department and later was the director of the Michener Museum in Doylestown.

Tomorrow evening the Lower Bucks Campus hosts the opening reception for the annual *Show Some Heart* exhibit from 6-8 PM. On Saturday art workshops and demonstrations for the public will be offered in the Great Room from 11-2 PM.

Finally, as folks look out for the first signs of spring, keep the *Sculpture Walk at Bucks* in mind as an activity for a pleasant day. The walk features a wide spectrum of pieces including: the iconic 1984 Creation Pole, works of faculty members John Mathews and Mark Sfirri, the bronzes of Stella Elkins Tyler and five contemporary sculptures on loan from local artists. A full description is available at [www.bucks.edu/sculpturewalk](http://www.bucks.edu/sculpturewalk).

#### PUBLIC COMMENT

There was no public comment.

## COMMITTEE REPORTS

### ACADEMIC, STUDENT & TECHNOLOGY COMMITTEE – Elizabeth Fineburg, Chair

Dr. Tobi Bruhn, Vice President, Advancement, presented a report which highlighted the activities and strategic direction of the Advancement division. During the past year five new members joined the Foundation Board and Tyler Gardens became a popular wedding destination through a new partnership with Open Aire Affairs. The Community Programming department enhanced the customer experience in the Zlock PAC with new equipment and a new ticketing system, while increasing in all metrics including program revenue, rental revenue and attendance.

Accomplishments of the Foundation included increasing the endowment by 13.6% and receiving the Platinum GuideStar Nonprofit Seal of Transparency. Tyler Tasting Party was again recognized as a signature event in the county and scholarships totaling more than \$300,000 were awarded. The Grants department garnered more than \$2.25 million in grant support for the college over the past two years and assumed responsibility for managing the college Strategic Initiative process. The Marketing, Public Relations and Creative Services area continued telling the story of Bucks SMART by establishing new partnerships with *Game On* and *Carvertise*.

Next Susan Herring, Interim Executive Director, Workforce Development, shared information about the scope and nature of workforce programs at the college. Workforce programs provide services to both business and job seekers while contributing to economic development in the county. Programs range from customized training for businesses in areas such as leadership and computer applications to industrial skill training offerings which prepare individuals for high demand manufacturing positions offering good salaries.

Programs for in-school youth focus on providing high schools students with paid work experiences and the ability to develop basic skills easily transferred into the job market. Other initiatives include EARN which assists welfare recipients in overcoming barriers to employment and ABEL which provides GED/high school equivalency prep. The college looks forward to continued collaboration with its major partners, the County of Bucks and the Bucks County Workforce Development Board, as well as members of the county business community.

### CONSENT AGENDA – William D. Maeglin, Chair, Finance Committee

Mr. Skiffington announced that all action items would be considered on the Consent Agenda. Trustees were advised that if discussion was requested on any item, that item would be removed from the Consent Agenda. At Mr. Skiffington's request the college arming policy was removed from the consent agenda.

**In Mr. Maeglin's absence Mr. Fazzalore chaired the meeting.**

**Upon motion by Mr. Fazzalore and second by Mr. Morris, the Board of Trustees approved the following consent agenda items as presented:**

- **Bid Award for Microsoft Campus Agreement renewal to SHI, Inc. for \$108,678.**
- **Other Contract Award for Duplicating Copier Lease replacement, using COSTARs, to Canon Solutions of America, Inc. for \$16,982 per month for 60 months and a contract total of \$1,018,920.**

**Upon motion by Ms. Fineburg and second by Ms. Graver, the Board of Trustees approved the motion of the Executive Committee to approve the following new policy as presented:  
1.33 Armed Security Personnel.**

#### BOARD COMMENTS

Before the vote on the arming policy, Ms. Shelly commented that she was originally reluctant to arm members of the college staff. As a result she spent significant time reviewing the issue and the documents provided by college administration and security management. She is now comfortable with the proposal after considering the evaluation process, comprehensive analysis, detailed procedural guidelines and outreach to the college community which has taken place. Ms. Shelly stated that while arming college staff maybe controversial, she feels it is a necessary step to protect campus constituents. In conclusion, she thanked all involved in the policy development process for the excellent work.

#### ADJOURN

Upon the motion being duly made and seconded, the meeting was adjourned at 11:55 AM. The next regularly scheduled meeting of the Board of Trustees will be on March 8 at 11 AM on the Lower Bucks Campus.

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William D. Maeglin, Secretary