



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: April 11, 2013
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
S. W. Calkins
James M. Dancy
J. Peter Dominick
Frank Fazzalore
Frederick Gudknecht

Madeline Kemper
Carol Mignoni-Ferguson
Garney Morris
Thomas Skiffington
Jeffrey Garton, Esq.
Dr. Stephanie Shanblatt

ABSENT: Elizabeth Fineburg, Otto Grupp III, Elizabeth A. Graver, Bernard O'Neill,

Mr. Eisenhart called the meeting to order at 1:35 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session.

Upon motion by Dr. Breitenfeld, seconded by Mr. Dancy, the minutes of the March meeting were approved.

CHAIR'S REPORT

Mr. Eisenhart thanked President Shanblatt, Tobi Bruhn and all who were involved in planning the dedication of the Links Pavilion which was held earlier in the day. The dedication marked a special day in the life of the College and was a fitting tribute to Dr. Links.

Mr. Eisenhart appointed the Nominating Committee: Elizabeth Graver, Chair, Elizabeth Fineburg and Frederick Gudknecht.

PRESIDENT'S REPORT

Dr. Shanblatt and Mr. Eisenhart recognized three members of the Security and Safety department for their timely and professional response to the needs of a College employee during a major medical emergency on campus. Their actions ensured that the individual received immediate attention and timely transfer to the hospital which allowed the employee to make a complete recovery. Staff members Mark Moore, Michael Kulp and Dennis O'Brien were presented with certificates of recognition for their actions.

President Shanblatt reported that she, along with Trustee Jim Dancy and members of the College staff, were in Harrisburg when Jonathan Webster was honored as a member of the All USA Community College Academic Team and New Century Scholar for Pennsylvania at the PACCC annual dinner. Jonathan will receive his award at the AACC meeting in San Francisco later this month. Congratulations to Jonathan for this achievement which places him among the top community college scholars in the nation.

Dr. Shanblatt reminded everyone that April is a busy time for the arts at Bucks with a variety of events scheduled on campus. On April 7 the High School Art Exhibition closed with a reception at which Representative Mike Fitzpatrick honored the winning artists. Upcoming events include a jazz concert on April 18 and a student dramatic production in the Gateway Auditorium on April 25 and 26. All were encouraged to take advantage of these cultural opportunities.

Next President Shanblatt extended congratulations to Dr. Steve Sullivan of the STEM department for his selection as the 2013 Lindback Award winner for excellence in teaching. Steve is respected by both students and peers for his contributions to the teaching of science. The award is funded annually by the Lindback Foundation. Dr. Sullivan will present a lecture for faculty on teaching and learning at Dean's Reception in Fall 2013.

March 21 marked the date for the President's VIP Breakfast where the Foundation honored the following for their contributions to the College and the community: Dr. Chris Bursk, Language & Literature Faculty, Carol C. Tyler and the First National Bank & Trust Company of Newtown.

In conclusion, Dr. Shanblatt reported that as part of the Trustee Lecture Series, Kathy Kiely, award winning journalist and managing editor of the Sunlight Foundation, will speak in the Gallagher Room at 12:30 PM on April 19. Ms. Kiely will discuss the issue of public access to government records. The lecture is open to the community.

PUBLIC COMMENT

Mr. Almando Carrasquillo spoke to share his ideas about establishing a crime scene forensics training program at the College. Mr. Carrasquillo supports the development of this activity because he feels it would benefit small police forces and private investigators working in the county. Mr. Eisenhart thanked Mr. Carrasquillo for his comments and stated that the trustees would request that College administration take his request under consideration.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Elizabeth Graver, Chair

There was no committee report this month.

ACADEMIC AFFAIRS COMMITTEE – James M. Dancy, Chair

A joint report on community service activities was presented by Provost Annette Conn, Vice President Barbara Miller and Vice President Barbara Yetman. The presentation highlighted the many ways in which the College reaches out to the community through its varied programmatic offerings. Cultural activities include concerts, plays, poetry readings and art exhibits. The campus also hosts numerous professional conferences, including the College's own annual event, the *Faculty of the Future* conference. Students play an important role as each student club is required to complete at least one community service project during the year, with many groups exceeding the requirement. The Continuing Education department schedules its summer camps and attracts thousands of campers to its unique camps such as Lego Animation, Robotics and Podcasting. The trustees also give back through their service on boards of numerous organizations throughout the region. The impressive review of community service activities demonstrates that the College plays a major role in hosting and providing cultural and service opportunities for the residents of the county.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – J. Peter Dominick, Chair

There was no committee report this month.

FINANCE COMMITTEE – Dr. Frederick Breitenfeld, Chair

Upon motion by Dr. Breitenfeld, seconded by Mr. Morris, the Board of Trustees approved the following:

Bid Awards

- **Credit course brochures for 2013-14 to Engle Printing for \$86,780.**
- **Physical Plant Barn roof replacement to Panulla Construction Company, Inc. for \$62,000.**
- **Summer Camp pavilion construction to Agpoint Construction Services, Inc. for \$35,839.**
- **3D Arts Center dormer removal to John G. Moser & Son, Inc. for \$22,000.**

Other Contract

- **Lower Bucks PSTC extraction equipment to Multiple Emergency Services, Inc. for \$48,216.**

Sole Source Contract

- **Apple Computer Lease Replacement to Apple Education Finances, Inc. for \$51,522.**

Change Order

- **Extend the Ferrilli Information Group contract by \$27,000 to cover through June 30, 2013.**

Other Actions

- **Tuition increase of \$6 per credit effective Fall 2013 semester.**
- **Balanced budget for fiscal year 2013-2014 of \$83,956,961.**
- **Appointment of Paist & Noe, Inc. as the College's Insurance Broker for a three (3) year term, beginning July 1, 2013, with a fixed annual fee of \$41,975.**

Financial statements for the period ending March 2013 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

There was no committee report this month.

BOARD COMMENTS

There were no board comments.

Upon the motion being duly made and seconded, the meeting was adjourned at 2:05 PM. The next regularly scheduled meeting of the Board of Trustees will be on May 9, 2013 at 1:30 PM on the Newtown Campus.

Thomas Skiffington, Secretary