



BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus
Tyler 142

Date: May 10, 2012
Time: 1:30 P.M.

PRESENT:

Blake Eisenhart, Presiding
Dr. Frederick Breitenfeld, Jr
James M. Dancy
Elizabeth Fineburg
Elizabeth A. Graver
Frederick Gudknecht
Otto Grupp III

Madeline Kemper
Carol Mignoni-Ferguson
Garney Morris.
Thomas Skiffington
Jeffrey Garton, Esq
Dr. James Links

ABSENT: S. W. Calkins, J. Peter Dominick, Frank Fazzalore, Bernard O'Neill

Mr. Eisenhart chaired the meeting in the absence of Mr. Dominick and called the meeting to order at 1:35 PM. Mr. Eisenhart announced that earlier in the day the Board of Trustees met in executive session.

Upon motion by Ms. Fineburg, seconded by Dr. Breitenfeld, the minutes of the April meeting were approved.

STUDENT GOVERNMENT REPORT

Katelynn Coffman, outgoing SGA President, thanked the Board for the opportunity to share information and provide input throughout the year. Ms. Coffman introduced Michael Blow, the newly elected Student Government President for 2012-13. Mr. Eisenhart thanked Ms. Coffman for her efforts and shared the board's enthusiasm for working with Mr. Blow next year.

PRESIDENT'S REPORT

Dr. Links reported on the receipt of an anonymous donation of \$72,000 which will allow the College to upgrade two pianos to Steinways and acknowledged the outstanding work of faculty members Steve Bresnen and Ed Ferdinand on the "All Steinway" project. Music and art students displayed their talents prominently during the campus *Arts at Bucks* event, which included the premiere of a new work, *Kyrie*, by Dr. Bresnen. Photography work of our students was also recently featured in a national magazine showcasing the best of student photos nationwide. Faculty member Mark Sfirri is presenting at the Michener Museum on June 26 and also has three

pieces currently on exhibit at the museum. Mr. Sfirri has also been chosen for inclusion in an online video archive of prominent artists in the metropolitan area.

Student accomplishments were also showcased at the Student Awards Luncheon and Radiography graduation. The golf team won the regional championship and student golfer Dave Goodman was named #1 golfer in the region. The UBC sponsored a successful Bucks Wild event which was open to the community and featured local band performances in the amphitheatre of the new campus addition.

The Public Safety Training Program completed its reaccreditation site visit with accolades from the visiting international Pro Board team. The College has joined SEED, a sustainability initiative of the American Association of Community Colleges, which offers a vehicle for information sharing and collaboration regarding campus sustainability practices.

Trustee James Dancy and Executive Director, Foundation, Tobi Bruhn were featured in the media accepting a donation from Waste Management; another donation from the Lower Bucks Chamber of Commerce to the Green Jobs Academy also made the news. The Historic Preservation program recently sponsored its annual successful Tyler Gardens lecture and tour.

Staff members in the news include Linda McCann who has been elected Secretary for the ACRL community college section. Jan Cook, a Call Center staff member enrolled in a doctoral program, published a book review in the Journal of General Education. Vice President Dennis Matthews and Foundation Executive Director Tobi Bruhn walked away with the first place finish at the TMA golf outing.

Finally, five classified employees were recently recognized as the “Best of the Best” among their peers for their outstanding service to the College. Included in the group were: Marge Friedrich, Sandi McLaughlin, Urszula Zak, Mary Ellen Lohin and Sharon Cutshall.

CHAIR’S REPORT

Mr. Eisenhart called upon Mr. Gudknecht, Nominating Committee Chair, to present the slate of officers for 2012-13.

Upon motion by Mr. Gudknecht, seconded by Mr. Grupp, the Board of Trustees approved the following slate of officers: Blake Eisenhart, Chair, James Dancy, Vice Chair, Thomas Skiffington, Secretary, Dr. Frederick Breitenfeld, Assistant Secretary and J. Peter Dominick, Executive Committee.

FOUNDATION REPORT

Trustee Liaison Garney Morris presented the report which highlighted several upcoming events: Tyler Tasting Party June 1, Golf Outing August 22, and the Salute to Mothers Tea September 27. The Honors Convocation scheduled for May 17 will recognize 150 scholarship recipients. A new music scholarship in honor of Elizabeth Rooney has been endowed.

The John Long Memorial fundraising event netted \$5000 each for both the College and the Pearl S. Buck Foundation. In conclusion, Mr. Morris noted that BCCC has been rated the #1 community college by Uninvest service area Facebook users.

PUBLIC COMMENT

There was no public comment.

BOARD COMMITTEES

STUDENT & COMMUNITY RELATIONS COMMITTEE – Thomas Skiffington, Chair

Assistant Dean Christine Hagedorn presented a report on the Encore Career Institute which was founded two years ago to assist older adults network, fine-tune skills, or retrain for a new career. The one stop shopping nature of the institute fosters frequent and meaningful contact with a cohort of peers which has resulted in excellent outcomes for the program participants. In the past two years 400 individuals have used program services and 60 reported landing a job as a direct result of the institute. Conceived as a Strategic Initiative, the program has been institutionalized as a result of the willingness of staff to provide training sessions in their areas of expertise.

ACADEMIC AFFAIRS COMMITTEE – Dr. Frederick Breitenfeld, Chair

Dean Catherine McElroy introduced Billie Barnes, the new TAACCT Program Manager. Ms. Barnes has extensive experience in career placement and job coaching.

Next, Dr. Charles Beem presented a report on Phi Theta Kappa, the student honor society which espouses the principles of scholarship, leadership, service and fellowship. In addition to excelling as scholars, the student members engage in both research and community service projects. This year a PTK member, Kathryn Webster, was honored nationally as one of twenty outstanding community college students selected as a member of the All-USA Academic First Team. Another student Tim Burkhardt was recognized as a Coca Cola Gold Scholar. Dr. Links was also honored, in recognition of his outstanding support for PTK, as recipient of the Michael Bennett Lifetime Achievement Award at the annual convention in Nashville, Tennessee. Dr.

Linksz acknowledged Professor Beem's 25 years of service to the student as PTK chapter advisor.

The final item was a report on the relationship between the Youth Orchestra of Bucks County (YOBC) and the College presented by Joe Hochreiter, President YOBC. Mr. Hochreiter sought the support and approval of the Board of Trustees to undertake a joint feasibility study for a performing arts center in the county. The feasibility study would vet the need for such a facility, develop preliminary plans and determine funding requirements for the project. Dr. Breitenfeld recommended that the College continue to explore the feasibility study option with Dr. Linksz as the College representative; several board members concurred with his recommendation.

STRATEGIC PLANNING, MARKETING & ASSESSMENT – Blake Eisenhart, Chair

Vice President Barbara Yetman provided an update on the remaining time table for the Middle States accreditation process. The College has accepted the report and the team chair will present the brief to Commission members on June 5. The final decision of the Middle States Commission regarding accreditation status for Bucks should be received in late June.

FINANCE COMMITTEE – James M. Dancy, Chair

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved the following bid awards:

- **Fall 2012 Non-Credit Course Brochures to Indiana Printing & Publishing, Inc. for \$ 34,447.**
- **Network Equipment Phase 1- IT Data Center to Phillycom, Inc. for \$88,514.**
- **Rollins Center Window Replacement Bucks County Glass Company, Inc. for \$48,100.**
- **Symantec Antivirus Enterprise Edition Software License Renewal to Software House International, Inc. for \$21,485.**

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved the following change orders:

- **Network fiber replacement to Comstar Technologies, Inc. for \$47,025.**
- **UBC rooftop HVAC unit replacement to Integrity Mechanical, Inc. for \$19,302.**

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved a fee increase for Individualized Assessment via Portfolio from \$60 to \$100 to achieve consistency between the fees charged for portfolio assessment and credit by examination.

Upon motion by Mr. Dancy, seconded by Ms. Fineburg, the Board of Trustees approved the adoption, by the College, of the Yellow Ribbon Program for Veterans beginning May 15, 2012.

Financial statements for the period ending April 2012 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

Upon motion by Ms. Fineburg, seconded by Mr. Grupp the Board of Trustees approved the 2012-13 Administrative Salary Scale, with a 1.5% increase, effective July 1, 2012 as presented.

Upon motion by Ms. Fineburg, seconded by Ms. Graver, the Board of Trustees approved a 2% merit pool for Administrative Employees (grades 13-21), effective July 1, 2012.

Upon motion by Ms. Fineburg, seconded by Ms. Graver, the Board of Trustees approved the renewal of the following group insurance contracts for College employees and retirees for the 2012-13 contract year as follows:

<u>Company</u>	<u>Annual Premium</u>	<u>Increase</u>
Independence Blue Cross	\$8,365,048	0.0%
Metropolitan Life Dental	\$330,615	15.0%
Dental Services Organization, Inc.	\$136,890	0.0%
Aetna Life Insurance Company	\$104,331	(-21.8%)
Assurant Employee Benefits (LTD)	\$93,432	13.3%
Grand Total	\$9,030,316	

Information was presented on current staffing.

BOARD COMMENTS

Upon the motion being duly made and seconded, the meeting was adjourned at 2:35 PM. The next regularly scheduled meeting of the Board of Trustees will be on June 21 at 1:30 PM on the Newtown Campus.

James Dancy, Secretary