



BUCKS COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Date: July 20, 2023

Time: 10:00 AM

Present:

Thomas Jennings, Chair
Richard Balukas, Ed.D.
James Dancy
Blake Eisenhart
Jamie Fazzalore
Elizabeth Fineburg
Shamsul Huda

William Maeglin, via Zoom
Linda Mannherz
Carol Mignoni-Ferguson
Carol Shelly via Zoom
Philip Wursta
Jeffrey Garton, Esq., Solicitor
Felicia L. Ganther, J.D., Ph.D., President

Absent: Broadus Davis, Frank Farry, Ronni Fuchs

Mr. Jennings called the meeting to order at 10:54 AM and led the pledge of allegiance. He then called for a moment of silence for those affected by the events at Washington Crossing, offering sympathy for the survivors, and great respect for the first responders.

Following the Roll Call, the Chair asked for a motion to approve the minutes of the June 8, 2023 board meeting

Upon motion by Ms. Fineburg, seconded by Ms. Fazzalore, the Board approved the minutes of the June 8, 2023 meeting, as amended. The minutes were amended to show that Senator Farry was present at the meeting.

Chair Jennings announced that the Board met prior to the meeting and on June 19, in Executive Session, to discuss personnel and contract issues.

PUBLIC COMMENT

There was no public comment at this time.

COMMITTEE REPORTS

AUDIT COMMITTEE – Blake Eisenhart, Chair

Trustee Eisenhart reported that on July 13, 2023, the Audit Committee met and received an overview of the FY23 Audit Plan from Maher Duessel. An Executive Session of the Committee was then held with the Audit Partner, followed by an Executive Session with the Chief Financial Officer Niels Christensen. He said Mr. Christensen will review the College's accounting processes to satisfy the Maher Duessel audit requests.

Mr. Eisenhart reported that the committee also discussed a proposed Decision-Making Authority Policy (DMA) to strengthen internal controls. The policy defines the College's decision-making authority. He said the committee voted unanimously to recommend approval of the Decision-Making Authority Policy to the Board of Trustees.

FINANCE AND OPERATIONS COMMITTEE – Tom Jennings

Mr. Jennings reported that the Finance Committee also met on July 13 to discuss the consent items listed on today's agenda. He said they discussed each individual contract, which total approximately \$1 million in IT renewals. He said the committee then had an extensive Workday discussion, and that progress was being made. He said they hope to have a conclusion in the next few weeks. The committee also discussed the CAT building, and they hope to have the punchlist items completed by the end of August. Lastly, the committee discussed the Esports agreement, and he said a motion regarding that agreement would come later in the meeting.

HUMAN RESOURCES COMMITTEE – Linda Mannherz, Chair

Ms. Mannherz reported that the Human Resources Committee met on June 20. She said a consultant will be working closely with Student Affairs staff to help build processes. She also reported that the Executive Director of Human Resources position is being reposted. Ms. Mannherz reported that Dr. McCarthy joined the meeting on June 20 and shared results of the employee survey. Lastly, she noted that revisions to the employee contracts were complete. The committee will not be meeting in the month of July.

CONSENT AGENDA – Mr. Jennings, Chair

The Chair announced that all action items would be considered on the Consent Agenda unless a Trustee requested that an item be removed for specific discussion and individual action.

Upon motion by Mr. Dancy and second by Ms. Mannherz, the Board of Trustees approved the following items as set forth on the Consent Agenda:

- Ellucian Renewal
- LMS Renewal
- VMWare Renewal
- Turnitin Renewal

- SirsiDynix Renewal
- FirstLight Renewal
- Datto Backup Renewal
- CampusLogic Renewal
- Baracuda Renewal
- Adobe EDTLA Renewal
- Decision Making Policy

OTHER CONTRACT ACTION – Mr. Jennings, Chair

Mr. Jennings reported that the Board met earlier in Executive Session to discuss the existing Esports Agreement. **Upon motion by Mr. Dancy and second by Mr. Eisenhart, the Board of Trustees approved terminating the Metro Esports agreement, and redeployment of the funds to other programs that have a greater urgency.**

BOARD COMMENT

Trustee Shelly reported that she recently met with Judge Rufe and College staff members to discuss offering a Civics course at Bucks. This will be a non-credit course for adults and will hopefully be set to begin in spring 2024.

Trustee Dancy announced that the annual Golf Outing will be held on Monday, August 7 at the North Hills Country Club. He encouraged anyone interested in participating to reach out to Christina Kahmar or Andrew States.

ADJOURN

Upon the motion to adjourn being duly made and seconded, the meeting was adjourned at 11:11 A.M. The next regularly scheduled meeting of the Board of Trustees will be held at the Newtown Campus on September 14, 2023, at 10:15 AM.

Elizabeth Fineburg, Secretary