



CATALOG ADDENDUM: MARCH 2022

Below are listed additions and corrections to the 2021-22 Bucks County Community College Catalog since its publication. All corrections listed below have been made in the main online catalog sections to which they apply. They do not appear, however, in the PDF version of the full catalog.

SECTION 2: MAJORS AND CERTIFICATE PROGRAMS

Majors and Certificate Programs: Descriptions

[Health Information Technology, Associate of Arts](#) (Curriculum Code No. 2191): The program learning goals have been updated to:

- Perform complex coding and billing tasks using analytical thinking and problem-solving skills;
- Explain how health information is managed, shared, and improved;
- Analyze healthcare data using current software;
- Apply Health Insurance Portability and Accountability Act (HIPAA) regulations to protect the security and confidentiality of patient health information;
- Communicate effectively with identified stakeholders, including patients and families, hospital departments, physician offices, clinics, and insurance companies; and
- Apply record retention and release of information standards/policies/practices.

[Medical Laboratory Technician, Associate of Applied Science](#) (Curriculum Code No. 2203): The program's Admissions Procedures is revised to include:

2. The MLT program requires TEAS testing (Test of Essential Academic Skills).

SECTION 3: COURSE DESCRIPTIONS

[English Composition II \(COMP111\)](#): The Master Course Outline, Section VII. Required Course Content, A. Course Learning Goals #4 has been updated to: "4) produce writing that is unified, coherent, detailed, and grammatically, syntactically, and mechanically correct, with correct academic documentation and citation [Writing]."

[Statistics \(ENGR222\)](#): The Master Course Outline, Section IV. Prerequisites and Corequisites has been updated to:

IV. Prerequisites
MATH141 and PHYS121 (C or better)

Corequisites
MATH141

[Documentation Workshop \(HIST207\)](#): The Master Course Outline has been updated to:

- I. Course Number and Title
HIST207: Documentation Workshop
- II. Number of Credits
2
- III. Instructional Minutes
1875
- IV. Pre-req/Co-req
N/A
- V. Other Pertinent Information
There is a material supply cost for this course.
Students may be required to take a personal and/or group field trip.
- VI. Course Description
This course offers students a hands-on experience in the survey, documentation, and/or recording of historical resources.
- VII. Required Course Content
 - A. Course Learning Goals
Upon completion of the course, successful students will be able to:
 1. Differentiate among the methodologies of various survey, documentation, and/or recording programs
 2. Operate tools and technology effectively
 3. Create field notes that conform to standard field practices
 4. Develop written, drawn, digital, photographic, and/or other relevant documentation that meets specified standards
 - B. Sequence of Topics
The following thematic topics will be incorporated into the course:
 - Survey, documentation, and/or recording programs
 - Requirements, regulations, and guidelines (including documentation standards of the Historic American Buildings Survey)
 - Research design
 - Project methodology
 - Tools and technology

- Applied techniques in survey, documentation, and/or recording of historical resources
- Reporting results

C. Assessment Methods

Attainment of course learning goals may be assessed by one or more of the following:

- Written assignments
- Discussions
- Quizzes
- Case study analyses
- Research-based reports
- Field experiences
- Presentations

D. Reference, Resource, or Learning Materials to be used by Student:

See course syllabus.

[Preservation Site Project \(HIST214\)](#): The Master Course Outline has been updated to:

- I. Course Number and Title
HIST214: Preservation Site Project
- II. Number of Credits
3
- III. Instructional Minutes
2250
- IV. Pre-req/Co-req
HIST201 (C or better) or permission of the Department of Social & Behavioral Science
- V. Other Pertinent Information
On-site field work requiring regular site visits is a core component of this course. Students may be required to take an individual and/or group field trip.
- VI. Course Description
Melding classroom knowledge and skills with real-world experience, students apply preservation concepts to a specific historic resource or cultural landscape. Utilizing a life-cycle approach to a given project, students learn to think holistically about the preservation process and the factors impacting a project's execution prior to conducting the work.
- VII. Required Course Content
 - A. Course Learning Goals
Students will:
 1. identify components in each stage in the life cycle of a preservation project;
 2. discuss factors that might interfere with plans for a given project;

3. identify techniques and technologies available for documenting, surveying, and/or conserving historic structures;
4. apply appropriate techniques and technologies to a project; and
5. create appropriate project documentation.

B. Sequence of Topics

The following thematic topics will be incorporated into the course:

- role of preservation planning in a site project
- project life cycle
- site safety
- technologies and techniques in applied preservation contexts
- assessing a given site
- evaluating a historic resource
- applied field work
- assessment reporting

C. Assessment Methods

Attainment of course learning goals may be assessed by one or more of the following:

- Written assignments
- Discussion responses
- Quizzes
- Case study analyses
- Research-based reports
- Field experiences
- Presentations

D. Reference, Resource, or Learning Materials to be used by Student:

See course syllabus.