



## BUCKS COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

Newtown Campus  
Tyler 142

Date: March 8, 2012  
Time: 1:30 P.M.

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### PRESENT:

J. Peter Dominick, Presiding  
James M. Dancy  
Blake Eisenhart  
Frank Fazzalore  
Elizabeth Fineburg  
Elizabeth A. Graver  
Frederick Gudknecht

Otto Grupp III  
Carol Mignoni-Ferguson  
Bernard O'Neill  
Thomas Skiffington  
Jeffrey Garton, Esq  
Dr. James Links

ABSENT: Dr. Frederick Breitenfeld, Jr., S. W. Calkins, Madeline Kemper, Garney Morris.

The meeting was called to order at 1:40 PM by Mr. Dominick. Mr. Dominick announced that earlier in the day the Board of Trustees met in executive session.

Upon motion by Ms. Fineburg, seconded by Mr. Eisenhart, the minutes of the February meeting were approved.

### STUDENT GOVERNMENT REPORT

Katelynn Coffman, SGA President, reported that the Lower Bucks Campus Black & Latino Association hosted a very successful poetry event during Black History Month. WIN, Women Inspiring & Networking, are planning activities for Women's History Month including a panel featuring local female leaders and a resource fair. The Veterans' Club is once again raising funds and collecting items to support a new military troop deployed in Afghanistan.

At Upper Bucks Campus the 22 student members of Habitat for Human group are preparing for their annual trip which will take them to New Rochelle, New York from March 11 through March 17. The Community Volunteer Service Corps is organizing a clothing drive and other events to raise money to participate in the upcoming Big Brother/Big Sister Bowl for Kids Sake. Three new clubs have formed recently including those dedicated to drama, writing and astronomy.

Student leaders on the Newtown Campus have also been busy planning a *Minute to Win It* competition, a flapjack fundraiser at Applebee's, a talent show and the Open Door Club Prom. Students on all campuses are looking forward to Spring Break.

### PRESIDENT'S REPORT

Dr. Linkszy noted the academic year is moving quickly and Commencement is scheduled for Thursday, May 17. All trustees are invited to participate in this important event which is so meaningful for our students.

President Linkszy acknowledged the participation of many members of the College staff in the planning and execution of the Innovations Conference which was held in Philadelphia from March 3-8. Bucks can also boast of having 36 presenters at the conference. As one of three co-host colleges, the work of the College team was critical to the success of this extremely popular and well attended national conference. Dr. Maureen McCreadie served as liaison for Bucks and coordinated the participation of all College staff. In addition Margaret Montet, Mary Ellen Bornak and Wendy Neil served as Support Team Leaders. Dr. Linkszy thanked the many staff members who contributed to the success of the conference. Dr. McCreadie showed a video presentation with highlights from the event.

The College has again earned the distinction of being a top partner for UGotClass, a service provider who offers online programming for the non-credit market. Bucks was also named the best resource for adult education by the *Penny Power* publication in Upper Bucks.

Dr. Linkszy reported on his recent testimony, as Chair of the Capital Committee for the Pennsylvania Commission for Community Colleges (PACCC), before the Pennsylvania House of Representatives Appropriations Committee on the topic of funding for community colleges. Also testifying were the chair and vice chair of the PACCC, Alex Johnson and Nick Neupauer. Dr. Linkszy reported that the experience was a positive one which resulted in a meaningful discussion and exchange of information.

In conclusion, President Linkszy noted that he had the opportunity to accompany Assistant Dean Christine Hagedorn on a visit to the Capitol in Washington, D.C. with her doctoral class. The group met with several representatives and experienced lobbying first hand. Dr. Linkszy is serving as a member of Ms. Hagedorn's dissertation advisory team.

### CHAIR'S REPORT

Mr. Dominick congratulated Dr. Linkszy on his selection to receive two awards in recognition of his outstanding service. The President will be recognized by both the American Association of Community Colleges and Phi Theta Kappa.

### FOUNDATION REPORT

Tobias Bruhn, Executive Director, Foundation, reminded the audience that the annual President's VIP Breakfast is scheduled for March 15 and will be well attended. Other items of note include the completion of the Donor Wall at the Upper Bucks Campus and the funding of a new \$1000 scholarship in music for the Department of the Arts.

With the Tyler Tasting Party fast approaching in early June, Mr. Bruhn announced that the Stark & Stark legal firm has signed on as a \$3000 event sponsor. The Earned Income Tax Credit program is attracting interest from several banks currently considering the opportunity.

### PUBLIC COMMENT

John Strauss, President of the Faculty Federation, complimented Dr. Links on his testimony in Harrisburg. Mr. Strauss reported a contingent of faculty and students will be travelling to Harrisburg on April 3, Lobby Day, to impress upon the legislature the importance of adequate funding streams for community colleges.

### BOARD COMMITTEES

#### STUDENT & COMMUNITY RELATIONS COMMITTEE – Thomas Skiffington, Chair

There was no committee report this month.

#### ACADEMIC AFFAIRS COMMITTEE – Dr. Frederick Breitenfeld, Chair

Provost Annette Conn presented a report on the annual Technology Day held at the College during Intersession. As presenters faculty and staff have the opportunity to share their knowledge with their peers. Attendees have the chance to refresh their technical skills in a venue that minimizes the cash outlay for travel and conference fees.

#### STRATEGIC PLANNING, MARKETING & ASSESSMENT – Blake Eisenhart, Chair

Vice President Barbara Yetman presented a report on enrollment highlights for the Spring 2012 semester. Total enrollments for the Spring term reflect a 3% decline from prior year, but enrollments are still up 7% over five years ago. The percentage of part time students continues to grow. New students are up 12% over prior year suggesting that the decline is a ripple effect related to Fall 2012 enrollment rather than continuation of a downward trend. Targeted enrollment efforts appear to be effective and will be continued in the coming term. Some of these

include web page redesigns, Contact Center phone campaigns, open houses and use of search engine marketing and display ads to increase visibility.

FINANCE COMMITTEE – James M. Dancy, Chair

**Upon motion by Mr. Dancy, seconded by Mr. Eisenhart, the Board of Trustees approved the following four Capital Projects for Fiscal Year 2012-13 in order to seek matching funds from the Pennsylvania Department of Education:**

**1-Founders Hall Building Addition:** The construction of a new academic building will increase space available for instruction by replacing existing modular classroom space, increasing the availability of healthcare and science labs, and providing additional computer labs. The addition will consist of a 51,000 square foot building costing \$17,574,000 (\$23,392,000 including interest over twenty years).

**2-Gymnasium Deck Enclosure Increase:** This project was approved by PDE for an estimated project budget of \$1,411,000 on November 30, 2009. Subsequent architectural designs and structural reviews have revealed a greater cost than originally anticipated. Additional funding of \$1,523,300 is being requested (\$1,642,300 including interest over five years).

**3-Pemberton/IT Renovation:** Pemberton Hall was constructed in 1968 and was originally designed to serve as the campus Library. Pemberton Hall now houses Information Technology Services. The growth of IT services has necessitated additional space requirements. 8,000 square feet of space will be renovated at a cost of \$1,636,000 (\$1,763,800 including interest over five years).

**4-Gymnasium Terrace Renovation:** The Gym was built in 1968 and has neither an elevator to the main level nor ADA compliant men's and women's bathrooms. This project provides for an ADA compliant elevator to access the Gym terrace and men's and women's bathrooms in the Gym lobby. The College is proposing a one year cash project (\$714,400).

**Upon motion by Mr. Dancy, seconded by Mr. Eisenhart, the Board of Trustees approved the following tuition and fee increases, effect Fall semester 2012: tuition increase of \$6 per credit and technology fee increase of \$5 per credit. Mr. Fazzalore abstained.**

**Upon motion by Mr. Dancy, seconded by Mr. Fazzalore, the Board of Trustees approved the following bid awards, other contract, and change order recommendation:**

**Bid Awards**

- **Summer 2012 all county non-credit course brochures to Engle Printing, Inc. for \$31,511.**
- **Furniture for Library Renovation to Education Furniture Solutions, Inc. for \$122,720.**

**Other Contract**

- **Doylestown PSTC copier lease replacement to Canon Business Solutions, Inc. for a five year cost of \$49,920.**

**Other Action**

- **Change order recommendation for the Library Renovation to McGoldrick Electric, Inc. for \$40,870.**

Notification was provided of change orders, below the trustee approval threshold, to the Library Renovation contracts as follows: General Contractor Walter Brucker & Co., Inc. for \$164 and Mechanical/HVAC/Plumbing Contractor B & S Sheet Metal Mechanical, Inc. for \$8,007.

Financial statements for the period ending February 2012 were provided for review.

HUMAN RESOURCES COMMITTEE—Elizabeth Fineburg

**Upon motion by Ms. Fineburg, seconded by Mr. Dancy, the Board of Trustees approved the replacement of the existing Reduction in Force Policy (3.15) with the proposed Financial Exigency Policy, effective March 8, 2012 as presented.**

**Upon motion by Ms. Fineburg, seconded by Mr. O'Neill, the Board of Trustees approved extending the post-retirement benefit program agreed to in the Personnel Policies and Handbook for Classified Employees July 1, 2010 - June 30, 2014 to the employees covered by the International Union of Operating Engineers Local 835 and the International Union of Security, Police and Fire Professionals of America Local 506.**

Information items were presented on the Health Plan Dependent Eligibility Review and current staffing.

**BOARD COMMENTS**

Upon the motion being duly made and seconded, the meeting was adjourned at 2:20 PM. The next regularly scheduled meeting of the Board of Trustees will be on April 12 at 1:30 PM on the Upper Bucks Campus.

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James Dancy, Secretary